



Client Bill Payment Request

Birch Management, Inc. is pleased to offer full service bill payment services under the following terms.

Birch Management, Inc will pay bills associated with the operation of properties under management as listed below.

Bills are paid on, or about the 25th of each month.

Property Address	Payee Name	Payee Address	Payee State	Payee Zip	Amount

I acknowledge that I am required to maintain a reserve in Birch Management's Trust Account in excess of the anticipated monthly disbursements. I further acknowledge that, if for any reason my available funds be insufficient to make the necessary payments, Birch Management has no obligation to make such payment.

Upon execution of this request, please return to Birch Management at least 10 days prior to first payment request.

Signature

Printed Name

Date